

**SCHOOL OF ART
BACHELOR OF DIGITAL MEDIA**

**SESSION 2001
STATEMENT OF EXPECTATIONS**

**PROFESSIONAL PRACTICE
SART3616**

LECTURER: (insert name)
CLASS CODE: (insert number)
DAY & TIME: (insert day), (insert times)
LOCATION: (insert room number)

COURSE DESCRIPTION:

This course will provide students with a range of strategies, skills that will prepare them for working in a dynamic fluid industry. Professional practice will equip students with the skills knowledge and attitudes that will assist them to develop their practice as professionals, whether in employment or self employed. Industry professionals will at times be invited to address students. Topics such as documenting work, copyright, intellectual propriety, ethics, and taxation will be addressed around the core of project management and development.

COURSE CONTENT:

The course provides an overview of such topics as the copyright, the Law, insurance, project management, arts infrastructure and 'industries'; arts and cultural policy and funding; commercial frameworks; professional ethics; intellectual. Service organizations, unions and professional organizations. The course will enable students to develop basic skills for establishing professional practice in such areas as: small business organization and management; taxation, finance and accounting; planning, marketing and promotion; preparation of applications (for grants, studios, scholarships), submissions (exhibitions, projects), documentation's of work, and curriculum vitae.

COURSE OBJECTIVES:

Equip students with contemporary knowledge regarding Tax, insurance and the Law.

Ensure that students examine the purposes and purpose of their education and experience gained within the Bachelor of Digital Media.

Equip students with the skills, knowledge and attitudes that will assist them to develop their practice as professionals within a fluid and dynamic work environment.

Foster respectability by students of professional and ethical action and the social responsibility of graduates

Prepare students for long-term professional careers within the digital media industries.

ASSESSMENT:

To qualify for a passing grade all students must complete all set work, which is to be submitted on time. Where absences in excess of three (3) classes occur, students may be given a fail grade (UF). Students must be punctual and participate in all class activities. The student should be expected to show evidence of the achievement of the course's objectives.

One formal evaluation of Satisfactory, or Unsatisfactory will be made mid-session and students will be informed by their class lecturer of this determination.

COURSE SCHEDULE (*over weekly break-up*)

Week 1 (insert information)

Week 2 (insert information)

Week 3 (insert information)

or, if appropriate

Weeks 1-3 (insert information)

Weeks 4-5 (insert information)

DESCRIPTION OF ASSESSMENT TASKS: Date, Nature and Mark (insert information)

ADDITIONAL RELEVANT INFORMATION CONCERNING YOUR AREA. (insert information)

ANY OTHER INFORMATION SUCH AS SAFETY PROCEDURES etc. YOU WISH TO INCLUDE. (insert information)

RELEVANT REFERENCES (insert information)