



SCHOOL OF MEDIA ART

SOMA3615

SOUND MEDIA 2

SEMETER 2

CONTENTS

	Page
Course staff	3
Course Information	3
a) Units of Credit	
b) Teaching Times and Locations	
c) Contact Hours per week	
d) Parallel Teaching	
e) Course Aims	
f) Relationship to other courses	
g) Student Learning Outcomes	
h) Graduate Attributes Developed in this Course	
i) Approach to Learning and Teaching	
j) Teaching Strategies	
Assessment	3-6
Course Schedule	7
Computing Requirements	9
Safety Information	9
Resources for Students	10
Administrative matters	10
Continual course improvement	14
Academic honesty and plagiarism	15

COURSE STAFF

Course Coordinator : Tom Ellard t.ellard@unsw.edu.au room CG-06

Teaching Staff : Tom Ellard t.ellard@unsw.edu.au Max Gosford maxgosford@yahoo.com.au

COURSE INFORMATION

- a) **Units of Credit:** 6
- b) **Teaching Times and Locations:** Thursdays 12-3 or 3-6, F115 lab.
- c) **Contact hours per week:** 3

*Please note that the expectation of time in this course is more than contact hours. The University has expectations of a total load of 25 – 30 hours per unit of credit. This means that you should spend no less than 8-9 hours per week on average on class work in addition to your timetabled hours.

d) **Parallel Teaching :** *SOMA9744 Advanced Sound*

e) **Course Aims:**

Sound Media 2 continues the examination of sound/music and audio-visual relationships begun in introductory audio courses, while expanding upon those techniques and ideas. Self-chosen individual projects will be based around the development of sound design works that relate to screen based media, or stand-alone works that explore the creative uses of sound/music in their own right. New techniques such as studio recording and surround sound will be explored, while knowledge of things like MIDI composition, audio synthesis and audiovisual work will be expanded. Technical knowledge of sound recording and editing will be refined, with some concentration on integrating the use of sound into the production and post production process.

f) **Relationship to other courses**

See (e)

g) **Student learning outcomes :** See (e) Course Aims (above)

h) **Graduate Attributes :** *See Appendix A at the end of this document*

i) **Approach to learning and teaching :** *See Appendix B at the end of this document*

j) **Teaching Strategies :** Lab and studio-based teaching combines the technical, conceptual and structural elements of learning audio through a series of demonstrations, class exercises, general discussion and project consultation. Students are expected to also work on projects between classes in the F115, F106 and CG-05 labs, or the CG-09 / CG-15 studios

ASSESSMENT (descriptions next page)

Amount	Item	Date
10 %	PROJECT PLAN	
30%	MID-SESSION PRESENTATION	
10%	PROGRESS REPORT and FILE	
50%	FINAL PROJECT	

PROJECT PLAN –10%

Minimum 1 x A4 page (typed). Given to the lecturer at the *start* of the Week 4 class, **also** an electronic copy in the class dropbox on the server. (yep ,TWO things)

While it is difficult to write “about” sound, the purpose of the outline is to help inform the lecturer as to your needs and interests in relation to this subject. *Things you might cover (not a comprehensive list)* : What have you done already to prepare ? What sounds have you collected already ? What have you done with them? What do you envisage as being the ‘structure’ of the piece , i.e. how will it change over time? What technical problems are you having? What do you need revision in?

Other material – actual audio files (!) , roughly edited footage, drawings etc. are very useful – it’s about you preparing your lecturer so that you don’t spend consultation times explaining. **If your project is audiovisual, or involves other mediums** please supply as much information about the visual as the audio so that we can discuss the relationships.

It is understood and expected that some students radically change or completely replace their project during semester, as many new things are taught. This is fine! But In these circumstances, you are required to re-submit a new project plan to the teacher. The new project will not be discussed until you have done so.

The Project Plan is graded simply : Delivery on time gets you the full 10%; late delivery gets you 0%. There is no negotiation around this, life is much too short. If you ask for an extension, your lecturer will point to the previous sentence. Prepare it BEFORE the due date. If you’re ill, it must be emailed to the lecturer. If you’re in hospital, get the nurses to email it for you.

MID-SESSION PRESENTATION –30%

In-class presentation of your WORK-IN-PROGRESS.

This will be graded on the development of your initial ideas, the further exploration of possibilities around those ideas, ability to adapt to changed ideas, and your success in dealing with all aspects/levels of an audio or audio-visual work-in-progress (i.e. capacity to gather and work with sources, effort, attempt an overall structure *etc*)

You will also be graded on your ability to sensibly prepare for deadlines with work that involves computers – i.e. proper attention to file management, and not leaving things like mastering/mixing and file transfers until the day before or the day of the presentation, with resulting computer crashes and data loss. If you haven’t exported your audio or audiovisual file by the time class starts, you will be graded down.

PROGRESS REPORT AND FILE - 10%

Like the PROJECT PLAN, the PROGRESS REPORT is a written document that outlines your needs and ideas in the last few weeks of semester, so that your needs can be incorporated into the planning. It will be graded in the same way as the PROJECT PLAN (in on time gets you the full 10%) and must deal with the same concerns as the project plan (see above)

In addition, you must submit an AUDIO FILE (Stereo Interleaved AIFF/WAV, NOT MP3) or AUDIO-VISUAL OUTPUT (Quicktime or DVD, not mini-DV) of the entire work as it stands at that time. This will not be played in class but will be referred to by the lecturer in preparation for final consultation processes. The written component should refer to this file.

FINAL PROJECT : - 50%

The self-chosen FINAL PROJECT is may be: a sound/music piece; a soundtrack/sound design to an audiovisual work; an installation including a sound component; or a performance including a sound component. The project will be presented to the lecturer and other students in the final class. **It must be at least two minutes in length.**

If your sound piece is to accompany a film/video that is being completed within the same semester : as part of the "PROJECT PLAN" (see above) you MUST present a cohesive **schedule**, with dates, as to how you plan to do sound work prior to the film editing process – collection of atmospheres, experimentation with types of sounds in order to form a sound design, etc. If you cannot conceive of a way you can work on some of the sound for your film before the film is even shot, then it is inappropriate for this class, and you should choose a different project here. If your film sound is, for example, composed *only* of basic on-set sound recording (e.g. verite documentaries), then it is inappropriate for this class. Quick, ill-conceived soundtracks thrown together between the end of your edit in Week 11 and project presentation in Week 12 not only result in shockingly bad films, but may also result in failure in this class. Example of a *good* film sound design plan : make a separate sound piece that stands alone, using atmospheres and other elements that you MAY use in your film – then incorporate ideas from this when you come to your last-minute frantic edit. It works.

ASSESSMENT NOTES

- As the use of sound varies significantly across various student practices in this course, a large part of your **grading** is based on your **development** of an initial idea and your **effort** towards the **progression** of your **skills and ideas**, i.e. your willingness to learn and experiment with something new over time, rather than producing something at the last minute using parameters that you are already comfortable with.
- As you will note in the COURSE SCHEDULE, **a wide range of art practices and technology** are introduced within this sound course, some within a single class. You will not pick up everything you need simply by attending classes, but will need to follow the strands (and instructions for them) that interest you outside of class time. You are not expected to learn **ALL** of the available software (apart from Protools) and techniques, nor should you necessarily try to. Your lecturer(s) do not have time for private tuition if you suddenly gain an interest in a synthesiser that you ignored in class a month before. You should take notes on everything.
- **In regards to Project 2 : Sampling/appropriation** of musical elements, fragments, breakbeats, other artworks etc. is allowed in projects, but the guideline will be an assessment of whether or not a majority of sound information (or the *effect* of the *sum* of the various parts that occur at the time of sampled fragments) can be considered to be “your” composition. Check with your lecturer at any time if in doubt about this, but as a rule, compare it to your own concepts of visual ownership when presenting work as “yours” in other classes. Constructing an IKEA bookshelf does not give you a degree in carpentry. Please also read the general COFA section further down this document on ‘**Academic Honesty and Plagiarism**’. Where those generic UNSW guidelines appear to clash with this paragraph, this paragraph will prevail.
- **In regards to Project 2 : Proof of ‘creative ownership’**. This follows on from the last section. Your lecturer, when consulting on or assessing your work, may ask for separate elements of any combined group of sounds to be provided, in order to ascertain the “degree of construction” you have undertaken in the work, particularly when sampled elements are involved. This is not about LEGAL ownership (if you wish to actually ‘release’ your work, you may deal with those concerns yourself), but is about the degree of ‘creative ownership’, which will be determined by the lecturer. Your lecturer may ask for this at any stage of the semester, however many times it is deemed necessary. If you are unable to satisfactorily provide this, your work may not be accepted for assessment. So if you’re using sampled elements, keep track of your work and make a collection of files that “trace” your work. Please also read the general COFA section in this document on ‘**Academic Honesty and Plagiarism**’. Where those generic UNSW guidelines appear to clash with this paragraph, this paragraph will prevail, as the UNSW guidelines fail to address postmodern concerns.
- **Other software systems**. Students working on projects predominantly outside the university, using software systems and platforms that are not compatible with those used at the university, are still required to provide work-in-progress sessions at the required times. This means separate tracks of audio, imported into a Protools session BEFORE your consultation/assessment. **A single exported audio file is NOT sufficient**. This is for both reasons of ascertaining “creative ownership” (see the above paragraph) and also enabling your lecturer to be able to give sufficient feedback. If you are unable to satisfactorily provide this, your work may not be accepted for assessment. If you don’t adequately provide separate tracks of audio at consultation times, you **will** be graded down. You are also expected to gain an understanding of the Protools software.

COURSE SCHEDULE

PLEASE NOTE :

* This course schedule may be updated and expanded over the course of the semester according to the directions that individual student projects take.

* All instructions referred to below are in **Classwork - Documentation – Audio** , then the subfolders referred to .

WEEK 1 INTRODUCTION / UPDATES / CONSULTATIONS

Course Introduction, updates and new plug-ins, digital instruments review, brief consultations.

Readings :

[cofa_PROTOOLS.pdf](#) - INSERTS - SENDS; [Plug-ins_SUMMARY.pdf](#) ;

[Reaktor5-Protocols7.pdf](#) – *Audio Plug-Ins manuals - Reaktor*

[ReaktorUSER ensembles](#) - *Audio Plug-Ins manuals - Reaktor - ensemble instructions*

WEEK 2 CG-09, CG-15 studio, in-studio recording

Class will meet first in the **CG-09 studio**. Same corridor as Resource Centre, halfway along. **CG-15 studio** also introduced.

Readings :

[CG-09 studio.pdf](#), [CG-15 studio documents](#) - *COFA Studios/Equipment*

WEEK 3 LIVE RECORDING / FOLDBACK CG-15/17

PROJECT PLAN due in Dropbox before class.

Use of the CG-15 / CG-17 studios and live recording. Meet in CG-15

Readings : [CG-15 studio](#); [Foley Instructions](#) - *COFA Studios/Equipment – CG-15 studio*

WEEK 4- PROJECT CONSULTATIONS

Grouped consultations on projects in CG-15 studio. Times and groups advised via email beforehand. You must have a Protools session with some sounds in it in the **dropbox** BEFORE the class.

WEEK 5 SURROUND SOUND / MORE STUDIO

Meet in CG-15 studio .

Readings : [SURROUND_CG-15.pdf](#); *COFA Studios/Equipment – CG-15 studio*

[Altiverb.pdf](#) *COFA Studios/Equipment – CG-15 studio – software*

CONTINUES

WEEK 6- AUDIOVISUAL TECHNIQUES/CONCEPTS

Class exercises and screenings on audiovisual concepts

Readings :

cofa_PROTOOLS.pdf : Section 8

Protools_FINALCUT.pdf - *Audio Applications manuals - * Protools (folder)*

WEEK 7 MID-SESSION PRESENTATIONS

MID-SESSION PRESENTATIONS and feedback in class.

WEEK 8 (Sep 18) MIDI COMPOSITION and REAKTOR

More on Reaktor software, synthesis and MIDI instrumentation

Readings : **REAKTOR5-Protools7.pdf**, **Reaktor_ENSEMBLES.pdf**

Audio Plug-Ins manuals – Reaktor.

cofsProtools manual - *Section 10 Midi Record / Edit*

WEEK 9 COMPRESSION / MASTERING / REVISION

PROGRESS REPORT & FILE must be in the dropbox before the start of class.

Readings : **cofa_PROTOOLS.pdf** : Section 7; “Compressor / Limiter” ; “Sidechain Compression”

Mastering Software (folder) - *COFA Studios/Equipment*

WEEK 10-11 CONSULTATIONS

Location and format to be announced

WEEK 12 PRESENTATION and ASSESSMENT

FINAL PROJECT pieces must be put into the Class Dropbox before class.

Pieces will be played in class and feedback given. Attendance is compulsory.

COMPUTING REQUIREMENTS

It is strongly recommended that all media students purchase an external hard drive for use within the degree, so as not to rely on the minimal storage space provided on the student server. Sound courses are taught using Protools hardware and software. Access to this is provided in the F115, F106 and CG-05 labs. As this access is limited in time, students are expected to work throughout the semester on their projects, and not to leave projects until just before the due date. Some aspects of audio work may be able to be done on other software, including freeware, see the **Soundlinks.pdf** (*Classwork – Documentation – Audio*) for details. Also read the section of this document entitled “**Assessment Notes : Choice of projects**”, particularly the paragraph starting “**Other Software Systems**”, in regards to the rules involving use of alternative software.

SAFETY INFORMATION

* When using **headphones**, students must **ALWAYS** play a short segment of sound **BEFORE** putting headphones on in order to avoid **hearing damage**.

* Before using the Protools plug-in “**GAIN**”, students **MUST** read the appropriate section of the **cofa Protools manual** (Audiosuite : Gain”)

You have a responsibility to not do anything that risks the safety or health of your fellow students and also staff.

This will involve informing your lecturer of any safety risks you become aware of, and also following the directions of staff in relation to such issues as equipment usage, and safety equipment and clothing.

You are responsible for:

- adhering to UNSW and COFA OHS policies and procedures,
- following instructions on safe work methods,
- promptly reporting hazards or accidents
- ensuring your conduct does not endanger others.

Emergencies and evacuation

In case of emergency you should follow the instructions on the emergency procedures displays, which are located on each level.

The emergency phone number is 9385-6666 (not 000).

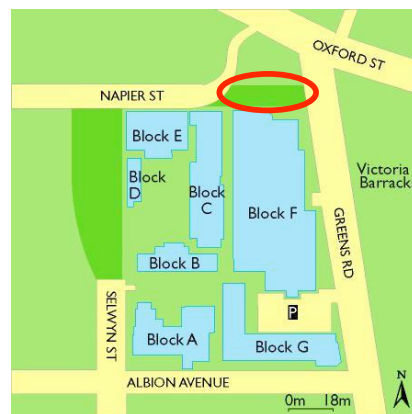
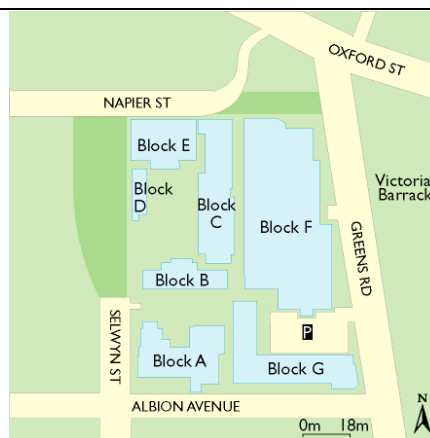
During evacuations always follow the directions given by fire wardens and proceed to the emergency assembly area, which is in front of the campus art store (red oval on diagram).

First aid information

If you are injured or are hurt in any way inform your supervisor. All accidents and incidents must be reported. The names and contact details of first aid officers on campus are displayed on the green and white first aid posters. Security staff are also trained first aid officers.

Electrical safety

Students should ensure that any portable electrical equipment they bring onto the campus (such as laptop computer power supplies) are tested and tagged. Such equipment will not be able to be used on campus if not tagged. Testing can be done at the Resource Centre.



RESOURCES FOR STUDENTS

INSTRUCTIONS and SOUND SOURCES

Various audio instructions in : ***Classwork – Documentation - Audio***

Your 'textbook' is : "**Sound_Links.pdf**" in the above location. Browse it.

COFA Library : **Sound effect CDs** are in the audiovisual section of the COFA library.

COFA Library : "Future Music" and "Computer Music" – monthly magazine/CDs containing **software and music samples**, CDs are kept in the **audio/visual section**, magazines are upstairs.

COFA Resource Centre <http://www.cofa.unsw.edu.au/schoolsunits/units/resourcecentre/>

SOME LIBRARY JOURNALS

The Wire

an independent, monthly music magazine dedicated to "informed, intelligent coverage of a wide range of progressive, adventurous and non-mainstream musics.". European focus.

Straight No Chaser

"Interplanetary Sounds : Ancient to Future". Journal documenting current and historical strands and events within African-derived forms of music such as jazz, hiphop, soul, funk, reggae, latin and brazilian forms.

Future Music / Computer Music

See above in 'Instructions and Sound Sources'.

For an extensive online collection of journal articles, see the document "**Sound_Links.pdf**" in ***Classwork – Documentation – Audio***

SOME GOOD LIBRARY BOOKS (not textbooks)

AUDIOVISUAL SOUND DESIGN – SOUND ART – RHYTHM

Theory and Practice of Film Sound, Weis & Belton (ed.): Columbia Uni Press, 1985.

Cinesonic : experiencing the soundtrack. Brophy, Philip (Ed), Sydney,Aust AFTRS 2000;

Cinesonic : the world of sound in film, . Brophy, Philip Sydney, Aust AFTRS 1999

Audio-Vision – Sound On Screen, Chion, Michel: Columbia University Press (1994)

Noise, Water, Meat : A History of sound in the arts, Kahn, Douglas: Cambridge, Mass : MIT Press 1999

Aural Cultures - Drobnick, Jim (Editor) (2004).

Resonances. de la Motte, Helga; Leitner, Bernhard; and Schulz, Bernd (Editors) (2003).

Droppin' Science: Critical Essays on Rap Music and Hip Hop Culture - Perkins, William Eric (ed) – Temple University Press (1996)

Black Noise: Rap Music and Black Culture in Contemporary America – Rose, Tricia - University Press of New England, (1994)

African Rhythm and African Sensibility, Chernoff, John Miller, Uni Of Chicago Press, 1979

Global Noise: Rap and Hip-Hop Outside the USA - Mitchell, Tony (ed) - Wesleyan University Press, (2001)

The Soundscape: Our Sonic Environment and the Tuning of the World, Schaffer, Murray R.: Destiny Books, 1993

Ocean Of Sound :ether talk, ambient sound and imaginary worlds Toop, David :, London : Serpent's Tail , 1995.

ADMINISTRATIVE MATTERS

CONTACTS

For questions on assignments, contact your teachers :

Tom Ellard t.ellard@unsw.edu.au Max Gosford maxgosford@yahoo.com.au

For general enquiries, school or program advice, or to make an appointment to see the Head of School (Ross Harley, if you're in SOMA) contact the School Administrator, Karen Ryan (phone 9385 0758) or email at mediaarts@cofa.unsw.edu.au For administrative inquiries and assistance (relating to enrolment, class lists, timetables etc.), contact the Faculty Student Centre [ground floor 'B' Block] (9385 0684)

COURSE REQUIREMENTS

The minimum attendance requirement is 80% of all classes, including lectures and tutorials. **You are liable to fail the course if you miss 3 classes** [see remarks on Special Consideration below].

You are required to prepare for, and actively participate in class activities.

You must complete and submit all set work, otherwise you may fail the subject.

NOTES ON ASSESSMENT

LATE SUBMISSION

Late work may not be accepted or assessed, or may be penalised: the lecturer may deduct 2 marks per day, up to 7 days. Work that is submitted more than 7 days after the due date may not be accepted for assessment. If you have a good reason for being unable to submit your work on time, it is important that you let your tutor, or lecturer know promptly – and no later than the due date. There are two kinds of provisions made for students who have good reasons for late submission:

1. Extensions

Students who are late with assignments may apply to their lecturer or tutor for an extension. You must apply for an extension before the due date. Extensions may be refused if you do not present documented medical or other evidence of illness or misadventure. An extension is only for a short period, usually no more than a week.

2. Special Consideration

Where, because of illness or misadventure, you cannot hand in an assignment on time, or your work has suffered, you can apply for Special Consideration. For information on Special Consideration (see

<https://my.unsw.edu.au/student/atoz/SpecialConsideration.html>).

- Applications for special consideration must be lodged with the COFA Student Centre (within 3 working days of the assessment to which it refers) – applications will **not** be accepted by teaching staff;
- Applying for special consideration does not automatically mean that you will be granted additional assessment or that you will be awarded an amended result;
- If you are making an application for special consideration (through COFAv Student Centre) please notify your Lecturer in Charge;
- Please note: a register of applications for Special Consideration is maintained. History of previous applications for Special Consideration is taken into account when considering each case.

3. Review of results

For details about requesting a review of result see

<https://my.unsw.edu.au/student/academiclife/assessment/AssessmentMainPage.html>

Please note that the application must be submitted no later than 15 days after the work has been returned. Also, where the web page talks about NewSouth Q, you should use the COFA Student Centre, Ground Floor B Block.

EMAIL POLICY

You must check email often enough so that you do not miss urgent messages. Typically every second day would be a minimum, unless you are away from the university. If you use an email account somewhere else, for example in your school or outside the University, you *must* arrange to forward your email from your official address to the email account you use. If you use free web-based email such as Hotmail, you must also regularly delete old messages to ensure you will have space to receive any new messages from the University. This is **your** responsibility!

If you know your UNIPASS, you can set this up yourself via the web. Go to the “do-it-yourself” page at <http://www.diy.unsw.edu.au/>. If you don’t know your UNIPASS (you should!), or you need help, contact DISConnect, who can arrange to provide your UNIPASS or set up the forwarding for you. The DISConnect desk is at the back of the Kensington campus Library and their phone number is 9385 1777. Either way, it takes five minutes.

ONLINE FORUM

Students are also required to check the **MEDIA ARTS forum** regularly, typically every second day. Information regarding enrolment, course requirements, technical issues, job opportunities and other relevant information will be regularly posted on the forum, which can be found at <http://discussions.cofa.unsw.edu.au/index.php?showforum=1>

SOLUTIONS TO PROBLEMS—TROUBLE-SHOOTERS

THE LEARNING CENTRE

The Learning Centre provides assistance for study-related problems. The COFA Learning Centre is staffed Monday 11am-3pm, Tuesday 10am-2pm, Thursday 12pm-4pm and Friday 11am-5pm. Call in for an appointment or phone 9385 0739. Check their web site on

http://www.cofa.unsw.edu.au/currentstudents/helpsupport/unswservices/service_0008.html

STUDENT COUNSELLOR

The COFA Counseling Service offers counseling on any problems causing distress or concern. For an appointment, ring 9385 0733. (Appointments: Monday 9am-3pm, Tuesday 9am-5pm, Wednesday 12pm-3pm, Thursday 9am-4pm, Friday 9am-5pm.) Don't wait to contact the service until you need support for an application for Special Consideration: counseling is offered to assist you to resolve the problems that are affecting your work.

FEES

If you need to pay fees or HECS it is important to realise that the university will not send you a statement or invoice. You will need to go into the Student Gateway to both get fee statements and to pay online. If you have elected to pay HECS upfront and don't pay on time you will be excluded from all classes and only be able to continue your enrolment for that semester by enrolling as a miscellaneous student, with the higher tuition fees that involves.

EQUITY AND DIVERSITY

Students who have a disability that requires some adjustment in their teaching or learning environment are encouraged to discuss their study needs with the course convener prior to, or at the commencement of, their course, or with the Equity Officer (Disability) in the Equity and Diversity Unit (9385 4734 or www.equity.unsw.edu.au/disabil.html). Issues to be discussed may include access to materials, including Library materials, signers or note-takers, the provision of services and additional exam and assessment arrangements. Early notification is essential to enable any necessary adjustments to be made.

CONTINUAL COURSE IMPROVEMENT

“Periodically student evaluative feedback on the course is gathered, using among other means, UNSW's Course and Teaching Evaluation and Improvement (CATEI) Process. Student feedback is taken seriously, and continual improvements are made to the course based in part on such feedback. Significant changes to the course will be communicated to subsequent cohorts of students taking the course. “

In regards to sound courses : 2007 CATEI feedback, as in 2005 and 2006, expressed predominant satisfaction with the structure and teaching of the courses.

There was concern with two factors :

1. Availability of technical staff for assistance.
2. Amount of access to computers with audio software/hardware

In regards to #1 : Media Arts staff, and technical staff themselves, are continually ‘barracking’ for an increase in technical staff. If you are dissatisfied with the level of technical support, please add your voice to this chorus, put it in writing and submit to the dean’s office.

In regards to #2 : Media Arts staff are also concerned at the ratio of the ever-growing number of enrolments at COFA in comparison to the level of media arts resourcing. If you wish to add to this chorus of voices, please put it in writing and submit to the dean’s office.

ACADEMIC HONESTY AND PLAGIARISM

What is Plagiarism?

Plagiarism is the presentation of the thoughts or work of another as one's own.* Examples include:

- direct duplication of the thoughts or work of another, including by copying material, ideas or concepts from a book, article, report or other written document (whether published or unpublished), composition, artwork, design, drawing, circuitry, computer program or software, web site, Internet, other electronic resource, or another person's assignment without appropriate acknowledgement;
- paraphrasing another person's work with very minor changes keeping the meaning, form and/or progression of ideas of the original;
- piecing together sections of the work of others into a new whole;
- presenting an assessment item as independent work when it has been produced in whole or part in collusion with other people, for example, another student or a tutor; and
- claiming credit for a proportion a work contributed to a group assessment item that is greater than that actually contributed.†

For the purposes of this policy, submitting an assessment item that has already been submitted for academic credit elsewhere may be considered plagiarism.

Knowingly permitting your work to be copied by another student may also be considered to be plagiarism.

Note that an assessment item produced in oral, not written, form, or involving live presentation, may similarly contain plagiarised material.

The inclusion of the thoughts or work of another with attribution appropriate to the academic discipline does *not* amount to plagiarism.

The Learning Centre website is main repository for resources for staff and students on plagiarism and academic honesty. These resources can be located via:

www.lc.unsw.edu.au/plagiarism

The Learning Centre also provides substantial educational written materials, workshops, and tutorials to aid students, for example, in:

- correct referencing practices;
- paraphrasing, summarising, essay writing, and time management;
- appropriate use of, and attribution for, a range of materials including text, images, formulae and concepts.

Individual assistance is available on request from The Learning Centre.

Students are also reminded that careful time management is an important part of study and one of the identified causes of plagiarism is poor time management. Students should allow sufficient time for research, drafting, and the proper referencing of sources in preparing all assessment items.

* Based on that proposed to the University of Newcastle by the St James Ethics Centre. Used with kind permission from the University of Newcastle

† Adapted with kind permission from the University of Melbourne.

APPENDIX A – GRADUATE ATTRIBUTES

The COFA "Graduate Attributes" can be found here :

http://www.cofa.unsw.edu.au/export/sites/cofa/staff/cofa_staff_downloads/COFAattributes23_10_02B.pdf

The demand by UNSW to codify educational outcomes of each course outline according to this list is directly tied to aspects of faculty funding. The late 20th Century application of scientific research models to measurements of "success" in the humanities reaches its absurd zenith with this demand. The list itself is so vague and general that, naturally, this course develops all of the Graduate Attributes whether or not it intends to. So, if you're from the UNSW Learning and Teaching Police, and checking the outlines (nice work!), this course DOES tick all of the boxes. Sound courses at COFA go far beyond the quaint eurocentricity of the COFA Fine Arts model, solving many of the clumsy contradictions implicit within the Graduate attributes themselves. Anyway, here they are, so that we don't get our funding cut :

COFA Graduate Attributes)		Activities / Assessment
Disciplinary knowledge		Students will demonstrate the ability to situate audio practice within a context through discussion of historical and contemporary audio practice
Communication skills		Students will develop a range of communication skills to articulate their artistic intentions and explain the strengths and weakness in their own artworks in group reviews and assessments.
Technical skills		Students will demonstrate through projects and exercises their developing acquisition of technical skills
Critical thinking		Students will develop a range of methods to critically reflect and resolve problems they experience during and in completion of their works. Students will be encouraged through ongoing reviews and critical feedback discussions to discuss their work critically and workshop how identified problems could be resolved.
Group skills		Students will develop the skills to critically engage in Group Feedback Discussions, providing commentary on their own and other student's artworks. Students will demonstrate abilities to work as a team during in class learning activities
Social awareness		Students will make works informed by their understanding of the function and relationships between audiences and cultural contexts. Students participate in group discussions about how audio interpreted in different social contexts.
Ethical understanding		Students learn to apply a professional and

		ethical consciousness in the creation of their artworks. Students demonstrate this application of professional and ethical understanding in the critical feedback of their own and other student's work in group tutorials.
Information Literacy		Students demonstrate ability to investigate practices through the use of library and online resources. Students use this research to develop and extend concepts for their projects and the different meanings in their artworks.
Entrepreneurial skills		Students learn how to develop a context and understanding for audio within culture and media.

APPENDIX B

i) Approach to learning and teaching

Creating and facilitating learning experiences that are relevant, interesting and challenging for students is a crucial objective. To generate engaging learning experiences for students a range of teaching and learning activities are employed within this course to ensure that the different ways in which students learn are supported. This inclusive approach to teaching allows students to have a diversity of teaching methods which support the different ways in which learning can take place.